## **BROMSGROVE DISTRICT COUNCIL**

# **OVERVIEW BOARD**

## 2nd November 2010

## **RECOMMENDATION TRACKER REPORT**

#### 1. <u>SUMMARY</u>

This Recommendation Tracker lists all recommendations made by the Overview Board (including Task Group recommendations) until implementation is complete. The Recommendation Tracker should for each recommendation detail the following information:

- whether the recommendation was agreed by Cabinet (the Cabinet Decision),
- the relevant Cabinet Portfolio Holder,
- which department or agencies will be implementing the agreed recommendations;
- when the agreed recommendations are expected to be implemented by; and
- key outcomes resulting from implementation.

Supplementary evidence to show the outcomes achieved, such as exhibits, photographs, commentary or testimony from external agencies and service users is encouraged to be presented to the Board as a presentation.

The recommendations are grouped in date order and by topic.

## 2. <u>RECOMMENDATIONS</u>

2.1 That the Board notes the Quarterly Recommendation Tracker and agrees to the removal of any items which have been completed.

| Recommendations by the Overview Board: 1st June 2010                              |                                       |  |  |  |
|---|---------------------------------------|--|--|--|
| TOPIC: COMMUNITY INVOLVEMENT IN LOCAL DEMOCRACY TASK GOUP                         |                                       |  |  |  |
| PORTFOLIO HOLDER:   | Cllr G Denaro – Finance and Resources |  |  |  |
| HEAD OF SERVICE: Claire Felton – Head of Legal Equalities and Democratic Services |                                       |  |  |  |

| *Rec.<br>No. | Cabi                  | Cabinet Decision / Recommendations   |            |  |  |
|--------------|-----------------------|--|------------|--|--|
| 1            | Overview and Scrutiny | meeting times and venues of the Council, the Cabinet,<br>and other statutory public meetings be enhanced, with an<br>to attend, including a regular slot publicising meetings in | April 2011 |  |  |
|              | Cabinet Decision:     | AGREED by Cabinet  |            |  |  |
|              | Outcomes              |  |            |  |  |
|              | See attached Democra  | cy Campaign Action Update  |            |  |  |
| 2            |                       | a procedure for dealing with Council Calls for Action to procedures for Councillor Casework Enquiries and  | April 2011 |  |  |
|              | Cabinet Decision:     | AGREED by Cabinet  | -          |  |  |
|              | <u>Outcomes</u>       |  |            |  |  |
|              | See attached Democra  | cy Campaign Action Update  |            |  |  |

| *Rec.<br>No. | Cabi  | net Decision / Recommendations  | Implementation to take place by | Tick if completed |
|--------------|---|---|---------------------------------|-------------------|
| 3            | <b>Promoting Democracy</b><br>That event stalls be more widely used to promote democracy, to become<br>registered to vote and get involved, including a stall to be set up in the<br>Bromsgrove High street market, in supermarkets and community events.   |   | July 2010                       |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | Outcomes<br>See attached Democra  | cy Campaign Action Update   |                                 |                   |
| 4            | <b>Cyber Democracy</b><br>That the local democracy pages of the Council website be reviewed to improve<br>the content and to add summary information on how local democracy works in<br>Bromsgrove and how people can get involved, with a special webpage site for<br>the Democracy Year Campaign. |   | April 2011                      |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | Outcomes  |   |                                 |                   |
|              | See attached Democracy Campaign Action Update   |   |                                 |                   |
| 5            | local interest and local  | site use consultation portals to gauge opinion on topics of decisions and a means to engage and consult the public decision making process. | April 2011                      |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |
|              | See attached Democracy Campaign Action Update   |   |                                 |                   |

| *Rec.<br>No. | Cabi                  | net Decision / Recommendations  | Implementation to take place by | Tick if completed |
|--------------|-----------------------|---|---------------------------------|-------------------|
| 6            |                       | age be included on the Council Internet site specifically with fund and exciting content, explaining the democratic   | April 2011                      |                   |
|              | Cabinet Decision:     | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>       |   |                                 |                   |
|              | See attached Democra  | cy Campaign Action Update   |                                 |                   |
|              |                       | a petitions scheme, procedure and guidance to set out itions will be dealt with and the arrangements for  | July 2010                       |                   |
| 7            | Cabinet Decision:     | AGREED by Cabinet   | -                               |                   |
|              | <u>Outcomes</u>       |   |                                 |                   |
|              | See attached Democra  |   |                                 |                   |
| 8            | with Bromsgrove secon | Equalities and Democratic Services be asked to liaise<br>dary schools to co-ordinate with the Citizenship<br>ed in the respective schools to find ways in which the<br>port the curriculum. | April 2011                      |                   |
|              | Cabinet Decision:     | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>       |   |                                 |                   |
|              | See attached Democra  | cy Campaign Action Update   |                                 |                   |

| *Rec.<br>No. | Cabi  | net Decision / Recommendations   | Implementation to take place by | Tick if completed |
|--------------|---|--|---------------------------------|-------------------|
| 9            | facilitate the Schools Co                     | n partnership with Bromsgrove secondary schools to<br>ouncils' constitutional arrangements and arrangements<br>ations to the appropriate local decision making bodies.                             | April 2011                      |                   |
|              | Cabinet Decision:                             | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>                               |  |                                 |                   |
|              | See attached Democra                          | cy Campaign Action Update  |                                 |                   |
| 10           |   | gate the possibility of running a further U Decide or involve young people in making decisions on local  | April 2011                      |                   |
|              | Cabinet Decision:                             | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>                               |  |                                 |                   |
|              | See attached Democra                          | cy Campaign Action Update  |                                 |                   |
| 11           | That there be a Democ                         | nocracy Year CampaignApril 2011here be a Democracy Year Campaign to link together all the events for<br>cracy year under the banner of promoting and involving people in local<br>cracy.April 2011 |                                 |                   |
|              | Cabinet Decision:                             | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>                               |  |                                 |                   |
|              | See attached Democracy Campaign Action Update |  |                                 |                   |
|              |   |  |                                 |                   |

| *Rec.<br>No. | Cabi  | net Decision / Recommendations  | Implementation to take place by | Tick if completed |
|--------------|---|---|---------------------------------|-------------------|
| 12           | <b>A Democracy Champion</b><br>That a Member of the Council be nominated Democracy Champion for one year<br>to Champion local democracy.  |   | April 2011                      |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |
|              | See attached Democra  | cy Campaign Action Update   |                                 |                   |
| 13           | <b>Democracy Campaign Emblem</b><br>That an emblem be designed for the Democracy Year Campaign to be used as a<br>part of a democracy year campaign and used on all communications for<br>Democracy Year. |   | April 2011                      |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |
|              | See attached Democra  | cy Campaign Action Update   |                                 |                   |
| 14           |   | a Democracy Year Campaign steering group, to meet at ing 2010-11, to co-ordinate the Democracy Year | July 2010                       |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |
|              | See attached Democracy Campaign Action Update   |   |                                 |                   |

| *Rec.<br>No. | Cabi   | Cabinet Decision / Recommendations   |            |  |  |
|--------------|--|--|------------|--|--|
| 15           | events in the Council ev<br>2011, including a celebr<br>suffrage and Black Histo | Anclude programmed events to concord with other relevant<br>vents programme, including International Women's Day<br>ration of women's suffrage and the history of women's<br>bry Month 2010 celebrating the history and achievements<br>novement in the USA, South Africa, the British | April 2011 |  |  |
|              | Cabinet Decision:  | AGREED by Cabinet  |            |  |  |
|              | <u>Outcomes</u>  |  |            |  |  |
|              | See attached Democrae  | See attached Democracy Campaign Action Update  |            |  |  |

| Recommendations by the Overview Board: 2nd February 2010                         |   |  |
|--|---|--|
| TOPIC: OLDER PEOPLE TASK GOUP  |   |  |
| PORTFOLIO HOLDER:  | Clir Mrs M Sherrey – Older People, the Young and Vulnerable People. |  |
| HEAD OF SERVICE: Hugh Bennett - Director of Policy, Performance and Partnerships |   |  |

| *Rec.<br>No. | Detail of Recommendation and Updates   | Implementation to take place by | Tick if<br>completed |
|--------------|--|---------------------------------|----------------------|
| 1            | <ul> <li>UK Older People's Day</li> <li>(a) that the Council be requested to build on the success and continue to promote and celebrate UK Older People's Day throughout the Council and via the Council's Communications Plan; and that a Member/officer working group be developed to drive future promotions/events and provide an ongoing focus on older people.</li> <li>(b) That the Portfolio Holder for Older People, the Young and Vulnerable People be requested to investigate funding opportunities for future events to be held throughout the District.</li> </ul> | October 2010                    |                      |

| *Rec.<br>No. | Detai  | of Recommendation and Updates  | Implementation to take place by | Tick if completed |
|--------------|--|--|---------------------------------|-------------------|
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
| 2            | <ul> <li>swimming scheme for 6</li> <li>Community be requested of those participating.</li> <li>(b) That in partnership Local Strategic Partners</li> <li>Deputy Head of Street store</li> <li>for Members to identify recommendations for the opportunities, changes</li> </ul> | <b>Dolphin Centre</b><br>expiry of the Grant funded Free of Charge (FOC)<br>60 plus residents, the Deputy Head of Street Scene and<br>ed to review the impact the service has had on the health<br>with NHS Worcestershire and other key members of the<br>ship (LSP), Health and Well Being Theme Group, the<br>Scene and Community be requested to produce a report<br>the key successes and failures of the scheme, make<br>he future provision to include additional funding<br>to the structure of the provision, key performance<br>ing forward and, if required, alternative methods of | June 2011                       |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
| 3            | Scene and Community dedicated gym session  | <b>Dolphin Centre</b><br>er for Community Services and the Deputy Head of Street<br>be requested to scope the possibility of introducing a<br>programme for the 50+ age group to encourage greater<br>ogment and report back to the Older People Theme Group   | December 2012                   |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
|              |  |  |                                 |                   |

| *Rec.<br>No. | Detail   | of Recommendation and Updates   | Implementation to take place by | Tick if completed |
|--------------|--|---|---------------------------------|-------------------|
| 4            | Community Services be<br>the Council's project ma<br>feedback from users of<br>(b) That the Portfolio H<br>Community Services wh<br>need to expand the Cor | older for Community Services and the Head of<br>e requested to assess the service after one year, using<br>anagement framework, to determine usage, costs and<br>the scheme in order to ensure continuous improvement.<br>older for Community Services and the Head of<br>nen assessing feedback from users establish if there is a<br>nmunity Transport Service to a wider area and that the<br>rvices be requested to continue to raise awareness and | September 2010                  |                   |
|              | Cabinet Decision:  | AGREED by Cabinet   |                                 |                   |
|              | Outcomes   |   |                                 |                   |
| 5            | at the Centre – drop in s  | to work with the TRUNK and utilise future developments<br>sessions, surgeries and the core group of (resident)<br>of communicating, informing and updating residents on<br>ovision.   | March 2011                      |                   |
|              | Cabinet Decision:  | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>  |   |                                 |                   |

| *Rec.<br>No. | Detail  | of Recommendation and Updates   | Implementation to take place by | Tick if completed |
|--------------|---|---|---------------------------------|-------------------|
| 6            | Older People's Strategy for Worcestershire<br>That the Portfolio Holder for Older People, the Young and Vulnerable People and<br>the Director for Policy, Performance and Partnerships be requested to continue<br>to work with the Worcestershire County Council, Joint Commissioning Officer on<br>the revised Older People's Strategy for Worcestershire, with Bromsgrove as a<br>possible pilot district, to ensure there is a Bromsgrove District dimension and that<br>the services provided by the Council and its partners are responsive to the<br>emerging challenges of the changing demographics. |   |                                 |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |
| 7            | mapping exercise curre<br>Being Team, Worcester<br>the mapping exercise by<br>(b) That the Director for<br>People Theme Group C<br>and Well Being Team, V<br>services offered and to<br>and re-commissioning c  | heme Group Chairman be requested to develop the<br>ntly being undertaken in liaison with the Health and Well<br>shire County Council to identify any gaps and complete<br>y 31st July 2010.<br>r Policy, Performance and Partnerships and the Older<br>chairman continue to continue to liaise with the Health<br>Vorcestershire County Council to promote existing<br>take an active role in the development of future scheme<br>of low level services for Bromsgrove District and work with<br>et up sustainable initiatives with partner agencies. | August 2010                     |                   |
|              | Cabinet Decision:   | AGREED by Cabinet   |                                 |                   |
|              | It was noted that whilst the Older People Theme Group was no longer in<br>existence, the work would be undertaken across the other Local Strategic<br>Partnership Theme Groups and in conjunction with the Champion for Older<br>People.  |   |                                 |                   |
|              | <u>Outcomes</u>   |   |                                 |                   |

| *Rec.<br>No. | Detail   | of Recommendation and Updates  | Implementation to take place by    | Tick if completed |
|--------------|--|--|------------------------------------|-------------------|
| 8            | and the Director for Poli<br>funding to publish an A-<br>Bromsgrove District, to<br>Director for Policy, Perfe<br>directory within 12 mont<br>(b) That the A-Z director<br>Intranet Sites, a copy to | older for Older People, the Young and Vulnerable People<br>cy, Performance and Partnerships be requested to scope<br>Z directory of services available for older people in the<br>be sustainable so as to keep it up to date. That the<br>ormance and Partnerships be tasked to produce the<br>hs and report back to the Cabinet.<br>Try be made available on the Council's Internet and<br>be held at the Customer Service Centre and that<br>re advisors be requested to use the directory to signpost | (a) March 2011<br>(b) October 2010 |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  | -                                  |                   |
|              | <u>Outcomes</u>  |  |                                    |                   |
| 9            | updated with service inf<br>changes occur and that<br>people with links to rela  | vebsite and Connect site be regularly reviewed and ormation, contact details and particularly when staff consideration be given to a dedicated page for older  | (a) October 2010<br>(b) TBC        |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                    |                   |
|              | <u>Outcomes</u>  |  |                                    |                   |

| *Rec.<br>No. | Detail   | of Recommendation and Updates  | Implementation to take place by | Tick if<br>completed |
|--------------|--|--|---------------------------------|----------------------|
| 10           | Performance and Partne<br>Young and Vulnerable F<br>Best Practice and scope<br>introduction of "Older Pe<br>information on available   | vorking group comprising the Director of Policy,<br>erships and the Portfolio Holder for Older People, the<br>People be established to further explore Age Concern's,<br>e working with partner agencies to promote the<br>eople's Champions" in each Parish who can disseminate<br>services and accessibility to residents in the Town<br>areas within the Bromsgrove District. | October 2010                    |                      |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                      |
| 11           | That the Director for Po<br>Housing Manager be re<br>meeting the aims and o  | <b>ng Strategy for Worcestershire</b><br>licy, Performance and Partnerships and the Strategic<br>quested to ensure that any opportunities to assist in<br>bjectives being developed for the newly revised Older<br>egy for Worcestershire be explored at a local level.  | March 2011                      |                      |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                      |
|              | <u>Outcomes</u>  |  |                                 |                      |
| 12           | <b>Housing</b><br>That the Portfolio Holder for Regulation, Strategic Housing and Climate Change<br>and the Strategic Housing Manager be requested to ensure there is an<br>appropriate housing mix and that older people's needs are catered for within the<br>housing market as identified in the Bromsgrove Sustainable Community Strategy<br>2010-2013, Stronger Communities and the Bromsgrove Housing Market<br>Assessment 2008. |  | Market 2011                     |                      |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                      |
|              | in the District and that o   | he desire to ensure there is an appropriate housing mix<br>Ider people's needs are catered for but felt that the<br>sil's ability to achieve this must be recognised and   |                                 |                      |

| *Rec.<br>No. | Detail   | of Recommendation and Updates  | Implementation to take place by | Tick if completed |
|--------------|--|--|---------------------------------|-------------------|
|              | requested the Portfolio<br>Strategic Planning Man<br>achieve the aim of the r  |  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
| 13           | <b>Lifeline</b><br>That the Head of Street Scene and Waste Management be requested to continue to promote the Lifeline Service, including the range of monitoring equipment available and that the quarterly lifeline newsletter be used to promote and inform residents of other services and benefits available. |  | October 2010                    |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
| 14           | requested to continue to<br>engage or seek elderly<br>residents meetings, pro<br>meetings to find out how<br>(b) That the Portfolio H<br>requested to continue to  | older for Resources and the Benefit Service Manager be<br>o raise awareness of the Benefit Service and proactively<br>residents who are not claiming benefits by attending<br>viding information surgeries and use of other service area<br>w to reach or inform residents of the benefit service.<br>older for Resources and the Benefit Service Manager be<br>o work with the relevant service areas within the Council<br>esidents in receipt of council tax benefit. | March 2011                      |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | <u>Outcomes</u>  |  |                                 |                   |
|              |  |  |                                 |                   |

| 15 | Performance and Partne<br>and educate young peo  |   | March 2012   |  |
|----|--|---|--------------|--|
|    | <ul> <li>Employment <ul> <li>(a) That the Portfolio Holder for Community Services and the Director of Policy, Performance and Partnerships be requested to explore opportunities to inform and educate young people regarding pension information.</li> <li>(b) That the Director of Policy, Performance and Partnerships be requested to liaise with the Local Strategic Partnership – Partners to explore opportunities of raising employees' awareness on pension information.</li> </ul></li></ul> |   | March 2012   |  |
|    | Cabinet Decision:  | AGREED by Cabinet   |              |  |
|    | <u>Outcomes</u>  |   |              |  |
| 16 | requested to work close  | tunities<br>r for Older People, the Young and Vulnerable People be<br>r with the Adult Learning Team, Worcestershire County<br>miliar with and to promote the adult learning packages | October 2010 |  |
|    | Cabinet Decision:  | AGREED by Cabinet   |              |  |
|    | <u>Outcomes</u>  |   |              |  |
| 17 | investigate ways in whic   | s<br>licy, Performance and Partnerships be requested to<br>ch officers can keep up to date with funding<br>e the skills of officers to bid for future funding when                    | TBC          |  |
|    | Cabinet Decision:  | AGREED by Cabinet   |              |  |
|    | <u>Outcomes</u>  |   |              |  |

| *Rec.<br>No. | Detail  | of Recommendation and Updates  | Implementation to take place by | Tick if completed |
|--------------|---|--|---------------------------------|-------------------|
| 18           | That the Head of Street<br>from Worcestershire Co<br>programme and future v<br>and repairs of pavemen   | y Council Highways Department<br>Scene be requested to liaise with and obtain information<br>ounty Council, Highways Department on the current work<br>work schedule for Bromsgrove District regarding renewal<br>ts and the identification of areas requiring additional<br>romsgrove District, more specifically the Town Centre and<br>accommodation. | April 2010                      |                   |
|              | Cabinet Decision:   | AGREED by Cabinet  |                                 |                   |
| -            |   | eat this Council's representatives on the Highways equested to raise the issues with the Forum.  |                                 |                   |
| -            | <u>Outcomes</u>   |  |                                 |                   |
| 19           | <ul> <li>Future Vision <ul> <li>(a) That the Portfolio Holder for Older People, the Young and Vulnerable People be requested to ensure that the views of older people in Bromsgrove are valued, shared and promoted within all service areas of the Council and negative perceptions of older people are challenged.</li> <li>(b) That the Director for Policy, Performance and Partnerships be requested to ensure that the Council achieves more formal engagement with Bromsgrove Older People's Forum.</li> <li>(c) That officers take into account the Communities and Local Government, Lifetime Homes, Lifetime Neighbourhoods strategy and other relevant evidence and strategies when formulating new policies.</li> <li>(d) That as part of the Council's decision to pilot Mosaic, it is used to target relevant marketing materials to older people.</li> <li>(e) That older people be considered as a possible priority in the Corporate Communications Strategy.</li> </ul> </li> </ul> |  | November 2010                   |                   |
|              | Cabinet Decision:   | AGREED by Cabinet  | -                               |                   |
|              | <u>Outcomes</u>   |  |                                 |                   |
|              |   |  |                                 |                   |

| *Rec.<br>No. | Detail   | of Recommendation and Updates  | Implementation to take place by | Tick if completed |
|--------------|--|--|---------------------------------|-------------------|
| 20           | That the Overview Boar<br>investigation on the revi<br>of Inclusion, Levels 3, 4<br>age. | y for Worcestershire – Phase 2<br>d be tasked with initiating, when appropriate, an<br>sed Older People's Strategy for Worcestershire, Levels<br>and 5, which deals with dependency created by older | May 2010                        |                   |
|              | Cabinet Decision:  | AGREED by Cabinet  |                                 |                   |
|              | OUTCOMES   |  |                                 |                   |

| Recommendation    | s by the Overview Board: 3rd November 2009                      |
|-------------------|---|
| TOPIC:            | THE COMMUNICATIONS STRATEGY REVIEW 2009                         |
| PORTFOLIO HOLDER: | CIIr Mike Webb – Community and Customer Engagement              |
| HEAD OF SERVICE:  | Hugh Bennett - Director of Policy, Performance and Partnerships |

| *Rec.<br>No. |   | Cabinet Decision / Recommendations   | Implementation to take place by | Tick if<br>completed |
|--------------|---|--|---------------------------------|----------------------|
| i            | that the Mosaic system<br>groups of residents a | em be employed to inform targeted messages to different across the District;   | 31 July 2010                    |                      |
|              | Cabinet Decision:                               | AGREED by Cabinet  |                                 |                      |
|              | <u>Outcomes</u>                                 |  |                                 |                      |
| ii           | provision be provide<br>communicate how B       | o read breakdown of BDC's responsibilities and service<br>d periodically at key times of the year to residents to<br>DC allocates spending according to residents' priorities and<br>ons, emphasising value for money; | 30 November<br>2010             |                      |

| *Rec.<br>No. |  | Cabinet Decision / Recommendations  |  |  |
|--------------|--|---|--|--|
|              | Cabinet Decision:                          | AGREED by Cabinet   |  |  |
|              | <u>Outcomes</u>                            |   |  |  |
| iii          | communities outside<br>in town centres and | iven on communications to local neighbourhoods and<br>the town centre, including schemes such as the events stalls<br>similar to the Bromsgrove District Housing Trust bus, to<br>mmunications reach all sections of the community across the | 30 June 2010   |  |
|              | Cabinet Decision:                          | AGREED by Cabinet   |  |  |
|              | <u>Outcomes</u>                            |   |  |  |
| iv           | services communica                         | nanced between the Communications Strategy and council<br>tions needs and other strategic service plans to ensure that<br>munications are fully supported through the Communications<br>rsa;  | On-going.<br>Communications<br>Strategy update<br>November 2010. |  |
|              | Cabinet Decision:                          | AGREED by Cabinet   |  |  |
|              | <u>Outcomes</u>                            |   |  |  |
| V            | facilitate appropriate                     | c communications processes are established to enhance and communications for shared services, including appropriate rvice to service arrangements.  | On-going<br>30 April 2010.                                       |  |

| *Rec.<br>No. |  | Cabinet Decision / Recommendations |                          |  |
|--------------|--|------------------------------------|--------------------------|--|
|              | Cabinet Decision:  | AGREED by Cabinet                  |                          |  |
|              | Outcomes   |                                    |                          |  |
|              |  |                                    |                          |  |
|              |  |                                    |                          |  |
|              | <b><u>RESOLVED</u></b> that the Communication Strategy be considered where appropriate during consideration of forthcoming Overview and Scrutiny topics. |                                    | November 2010<br>Cabinet |  |
|              | Cabinet Decision:  | <u>N/A</u>                         |                          |  |
|              | <u>Outcomes</u>  |                                    |                          |  |
|              |  |                                    |                          |  |
|              |  |                                    |                          |  |

| Recommendations by the Overview Board: 6th January 2009                          |  |  |  |
|--|--|--|--|
| TOPIC:         Air Quality Strategy and Planning Protocol                        |  |  |  |
| PORTFOLIO HOLDER:  | Cllr Peter Whittaker – Portfolio Holder for Environment and Climate Change |  |  |
| HEAD OF SERVICE: Hugh Bennett - Director of Policy, Performance and Partnerships |  |  |  |

| *Rec.<br>No. |                   | Cabinet Decision / Recommendations   | Implementation to take place by | Tick if completed |
|--------------|-------------------|--|---------------------------------|-------------------|
|              |                   | that the Cabinet be requested to approve and adopt the Air Planning Protocol for Herefordshire and Worcestershire. | 4th March 2009                  | $\checkmark$      |
|              | Cabinet Decision: | AGREED by Cabinet  | -                               |                   |

| *Rec.<br>No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|--------------|------------------------------------|---------------------------------|-------------------|
|              | Outcomes                           |                                 |                   |
|              |                                    |                                 |                   |
|              |                                    |                                 |                   |

| Recommendations made by the Overview Board 3rd February 2009 |  |  |  |  |  |
|--|--|--|--|--|--|
| TOPIC:   | THE ANTI-SOCIAL BEHAVIOUR AND ALCOHOL FREE ZONES TASK GOUP |  |  |  |  |
| PORTFOLIO HOLDER:  | Cllr J. Webb – Portfolio Holder for Community Safety       |  |  |  |  |
| HEAD OF SERVICE:   | Angie Heighway – Head of Community Services                |  |  |  |  |

| *Rec.<br>No. | Са  | Implementation to take place by | Tick if completed |  |
|--------------|---|---------------------------------|-------------------|--|
| 1            | Recommendation 1 - (Enhance lines of communication with partners)                   |                                 |                   |  |
|              | Cabinet Decision:   | AGREED by Cabinet               |                   |  |
|              | Outcomes  |                                 |                   |  |
|              | A review of the implementation of this investigation will take place in March 2010. |                                 |                   |  |
|              | Recommendation 2 - (Visible policing within the local community).                   |                                 |                   |  |
| 2            | Cabinet Decision:   | AGREED by Cabinet               |                   |  |
|              | Outcomes  |                                 |                   |  |
|              | A review of the implementation of this investigation will take place in March 2010. |                                 |                   |  |

| *Rec.<br>No. | Са  | binet Decision / Recommendations | Implementation to take place by | Tick if completed |
|--------------|---|----------------------------------|---------------------------------|-------------------|
| 3            | Recommendation 3 - (Introduction of Fixed Penalty Notices as a means of tackling Anti-Social Behaviour).  |                                  | Not to be                       | X                 |
|              | Cabinet Decision:   | AGREED by Cabinet                | implemented                     |                   |
|              | Recommendation 4 - (Maximise use and effectiveness of CCTV).  |                                  |                                 |                   |
| 4            | Cabinet Decision:   | AMMEDED by Cabinet (see below)   |                                 |                   |
|              | The Cabinet requested a review of lighting around CCTV installations to identify if there were any issues and to report back to Cabinet; however, there would be no funding available for additional lighting / CCTV cameras. |                                  |                                 |                   |
|              | Outcomes  |                                  |                                 |                   |
|              | A review of the implementation of this investigation will take place in March 2010.   |                                  |                                 |                   |
|              |   |                                  |                                 |                   |